PROCEEDINGS OF A SPECIAL MEETING OF

**THE BOARD OF COMMISSIONERS OF**

**THE MORGAN CITY HARBOR AND TERMINAL DISTRICT**

**November 22, 2019**

 The Board of Commissioners (“Board”) of the Morgan City Harbor and Terminal District (“District”) met in regular session at the District’s office at 7327 Highway 182, Morgan City, Louisiana on October 14, 2019 at 12:05 p.m. Joseph Cain, President, convened the meeting with Commissioners Lee Dragna, Deborah Garber, Tim Matthews, Sr., Adam Mayon, Pete Orlando, Steven Cornes and Troy Lombardo in attendance. Ben Adams was absent. Also present at the meeting were Raymond Wade, Executive Director; Tori Henry, Office Manager; Cindy Cutrera, Manager of Economic Development; Gerard Bourgeois, Board Attorney; Michael Knobloch, Knobloch Professional Services; Bryan Breaud, GSE/Providence Engineering; along with members of the media and general public.

 Mr. Bourgeois noted the purpose of the special meeting was to discuss preparation and submission of application to Louisiana Port Construction and Development Priority Program for improvements to property now leased to InterMoor, Inc. He presented a resolution in support of summitting said application, with an estimated total cost of $700,000 and an estimated cost to the Port of $148,000 after reimbursement from the Port Priority Program, not including interest while waiting for reimbursement for the State’s share. Based upon a project cost of $700,000, the lease between the District and InterMoor would also increase by $4,667 per month. Mr. Orlando moved for approval of said resolution, which was seconded by Mr. Cornes and carried unanimously.

RESOLUTION

*A Resolution authorizing the Morgan City Harbor and Terminal District to prepare and submit an application to the Louisiana Port Construction and Development Priority Program for assistance in the implementation of a port improvement project; providing for the necessary documentation of the need for the port improvement; and providing for other matters in connection therewith.*

**Whereas,** Morgan City Harbor and Terminal District has a need for port improvements; and,

**Whereas,** Morgan City Harbor and Terminal District desires to apply for State matching funds pursuant to Chapter 47 of Title 34 of the Louisiana Revised Statutes of 1950, as amended, to implement a project to improve its port operation and the Morgan City Harbor and Terminal District is fully aware of its obligations under said Statute; and,

**WHEREAS,** Morgan City Harbor and Terminal District is a political body duly organized and existing under the laws of the State of Louisiana and is eligible to apply for funds under said Statute,

**NOW, THEREFORE, BE IT RESOLVED** by the Morgan City Harbor and Terminal District as follows:

Section 1. That Morgan City Harbor and Terminal District acknowledges that a formal application will be prepared and submitted to the Louisiana Port Construction and Development Priority Program.

Section 2. That at the appropriate time and upon approval of funding assistance and prior to commencement of work on the project Morgan City Harbor and Terminal District agrees to execute a Project Agreement and a Statement of Sponsorship pursuant to the Statute.

Section 3. That Raymond “Mac” Wade, Executive Director, is hereby designated Authorized Representative for Morgan City Harbor and Terminal District to effect the preparation of an application to the Louisiana Port Construction and Development Priority Program for funding assistance of port improvement project.

Section 4. That said Authorized Representative’s responsibilities shall pertain to technical matters only and shall not include any official act on behalf of the Morgan City Harbor and Terminal District.

 Mr. Bourgeois also presented a Field Change Order No. 1 to approve an adjustment to the cross slope nearest Youngs Road, which Mr. Breaud suggested may increase cost of the project by approximately $5,000.00. Mr. Corned moved to authorize Mr. Wade to execute said change order, which was seconded by Mr. Dragna and carried unanimously.

 With no further business to come before the Board, the meeting was adjourned.

 Attest:

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Timothy Matthews, Sr., Secretary